

Position Description

Title: Instrumentation Estimator
Reporting To: Manager, Estimating
Division: Electric & Controls
Location: Calgary or Edmonton, Alberta

Tarpon is searching for a Instrumentation Estimator to join our Estimating team in Alberta. The Instrumentation Estimator will provide instrumentation estimating services to Tarpon's Estimating department. This individual must be able to take initiative, set priorities and be able to produce a detailed proposal efficiently.

Duties and Responsibilities

- Prepares competitive instrumentation estimates for upstream oil and gas facilities, modular buildings and small oil sands projects.
- Provides assistance to project managers and field personnel.
- Interfaces with customers and contractors during pre and post-tender applications to develop effective business relationships.
- Conducts cost analysis at completion of project.
- Complies with standards and procedures of the Tarpon Health and Safety Manual and Occupational Health and Safety Regulations.

Skills, Abilities and Educational Background

- A Journeyman Instrumentation Technician with 2+ years supervisory experience or an estimator with 3+ years previous instrumentation estimating experience.
- Some post secondary education in a related discipline is an asset.
- Field experience is an asset.
- Intermediate MS Office skills, including Excel, Word and Outlook.
- Exceptional time-management skills, the ability to prioritize and execute multiple tasks quickly.
- Thrives well in a busy, deadline oriented environment.
- Self-starter with the ability to work in a team environment or independently.
- Excellent organizational and communication skills.
- Solid customer service skills.

Must have own transportation as location is not accessible with public transportation.

Compensation

Tarpon offers a very attractive compensation package that includes a competitive salary and a full benefits plan that is effective on the first day of employment. Tarpon has an open and team-oriented culture that focuses on communication, integrity, innovation and respect. Employees take pride in their work and are the single most important reason why Tarpon offers superior customer service.

To Apply

To apply for this posting, e-mail your **resume and cover letter** to careers@tarponenergy.com. You can also apply by faxing or mailing your resume and cover letter (stating position title) to: Tarpon Energy Services Ltd., Suite 220, 3015 – 5 Avenue NE, Calgary, AB T2C 5B8; Fax: 403-457-3396.